

**WEDNESDAY, NOVEMBER 28, 2012**  
**BOARD OF SELECTMEN**  
**REGULAR MEETING**  
**\*\* AGENDA \*\***

**MGL C 30A § 20 REQUIRES ANY PERSON RECORDING MUST NOTIFY CHAIRMAN  
AT THE BEGINNING OF THE MEETING**

**6:00 PM CALL REGULAR MEETING TO ORDER**  
**PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE**

**OLD BUSINESS**

- A. Continued discussion and action on a Special Town Meeting, possibly February, and Special Election for the Banna Fire Station
- B. Update on Senior Center Project with B. McLintock

**NEW BUSINESS**

- A. Approve, or not, appointment to Human Services
- B. Consider approval, or not, for Fire Chief to promote
- C. Discussion to waive, or not, Plan Review Fee for Habitat for Humanity property on Gude Street
- D. Update on shared services with school personnel
- E. Discussion with Human Services Director on Bingo License (Gambling)
- F. Discuss and take action as necessary to establish two polling locations for all town, state and federal elections (G. Sagar)
- G. Discussion on new policy for Liquor License violation penalties (draft form)
- H. Review Administrative Policies 15, 17, 18, 19, 20 and 21
  - a.) 15 for Local Designer Selection Procedures (rescind)
  - b.) 16 was Rescinded in 1987
  - c.) 17 for Inspection Fees
  - d.) 18 for Contract Signatures/Cash Turnovers
  - e.) 19 for Fee for Field Driver
  - f.) 20 for Street Lighting
  - g.) 21 Transient Vendor Licenses
- I. Discussion on zero (0) Base Budget for FY 2014
- J. Discussion and action relative thereto, requesting DOR to conduct a financial and operational review
- K. Consider and sign or not, contract to Pomroy and Associates, for OPM to complete feasibility study for Senior Center Project
- L. Discussion on Town Hall hours for Christmas Eve and New Year's Eve
- M. Consider approval of Regular Session minutes for October 24, 2012 and November 13, 2012
- N. Discussion on information needed for the generator at Town Hall (G. Sagar)

**OTHER BUSINESS**

- A. Discuss other topics not reasonably anticipated by the Chairman 48 hours before the meeting

**TOWN ADMINISTRATOR'S REPORT**

**BOARD OF SELECTMEN LIAISON REPORTS AND COMMENTS**

- A. Accounts Payable Warrant

**COMMUNITY SPEAKS**

**EXECUTIVE SESSION**

- A. Discussion on settlement of contract with the Special Police Association
- B. Consider approval of Executive Session minutes from October 24, 2012

**REOPEN IN REGUALR SESSION TO SIGN CONTRACT IF NEEDED**

**ALL BOARD OF SELECTMEN MEETINGS ARE RECORDED VIA AUDIO AND VIDEO**  
NEXT BOARD MEETING WEDNESDAY DECEMBER 5, 2012 6:00 PM